Practicing Company Secretaries Add: C-1804, Dosti Varuna, Dosti Vihar, Vartak Nagar, Thane (W), Thane -400606 Unique Code: S2017MH469000

## CS Ketan Ravindra Shirwadkar

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Serial No.	Period	Regulation	Compliance/Disclosures/Report	Timeline	Due Date	Remarks if any		
Α.	SECURITIES AND EXCHANGE BOARD OF INDIA (SEBI)							
A.1.	Quarterly	Closure of Trading Window	Close the Trading Window for Insiders	Before the end of the quarter	On or Before Monday, 31 March, 2025	-		
			Notice to Directors regarding trading window closure	Before the end of the quarter	On or before Monday, 31 March, 2025	-		
			Closure of Trading Window in CDSL/NSDL portal for freezing of PAN of Designated Persons	2 days Trading Days before end of the Quarter	Wednesday, 26 March, 2025	As per CDSL and NSDL mail to this effect		
A.2	Annual	Regulation 31 (4)	Disclosure of share pledged by the promoters, to Stock Exchange and Audit Committee	Within seven working days from the end of each financial year	On or before Wednesday, 9 April 2025	To be Intimated on respective Takeover email address of BSE and NSE.		
A.3	Quarterly	Regulation 74(5) DP Regulations	RTA Compliance Certificate	Within 15 days from the receipt of certificate from RTA	On or before Tuesday, 15 April, 2025	-		
A.4	Quarterly	Regulation 27(2)(a)	Corporate Governance XBRL and Integrated Corporate Governance Report (ICGR) XBRL or Non-Applicability of CG disclosure		On or before Monday 21 April 2025 / Wednesday, 30 April, 2025	Please refer to Note no. 1 and 4		

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Serial No.	Period	Regulation	Compliance/Disclosures/Report	Timeline	Due Date	Remarks if any
A.4 contd	Quarterly	Regulations 27(2)(a)	Declaration of Non-Applicability of CG	Within 21 days from the end of the Quarter or such date as may be intimated by Stock Exchange	On or before Monday 21 April 2025	
A.5	Quarterly	Regulation 31 (1) (b)	Disclosure of Shareholding Pattern	System Driven Disclosure		Please refer to Note no. 2
A.6	Annual	Regulation 14	Payment of listing fees & Other charges	Within 1 month of the end of 31st March every year	On or before Wednesday, 30 April, 2025	-
A.7	Annual	Regulation 40 (9)	Certificate from Practicing Company Secretary	Discontinued		Please refer to Note No. 3
A.8	Quarterly	Regulation 76 of DP Regulations	Share Capital Reconciliation Report (PDF and XBRL)	Within 30 days from the end of the Quarter.	One or before Wednesday, 30 April, 2025	Please refer to Note No. 4
A.9	Annual	Regulation 7 (3)	Certificate of Share Transfer Agent counter signed by Compliance Officer	Discontinued		Please refer to Note No. 3
A.10	Quarterly	Regulation 13 (3)	Statement of Grievance Redressal Mechanism (XBRL)	Within 21days from the end of the Quarter	On or before Monday 21 April 2025	Please refer to Note No. 1 and 4
A.11	Annual	Circular No. SEBI/HO/ DDHS/CIR/P/2018/144	Initial and Annual Disclosure requirements for large entities	Within 30/45 days of the end of the FY	On or Before April 30, 2025 / May 15 2025	Please refer to Note No. 6

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#### Compliance Calendar for the Q1 of Financial Year 2025-26 (for the Quarter and Year ended 31st March 2025) Serial No. Period Regulation Compliance/Disclosures/Report **Timeline Due Date** Remarks if any Entry of sharing of USPI i.e., financial data on or before sharing A.12 Quarterly on or before sharing -SEBI Circular financials data internally financials data in SDD software and externally internally and externally A.14 Quarterly Regulation 29 (1) (a) Prior intimation of Board meeting for At least two working days in On or before advance (excluding the date | Tuesday 27<sup>th</sup> May Financial Results viz. quarterly, half and Regulation 29(2) yearly, or annual along with XBRL of the intimation and date of | 2025 the meeting) One or Before A.15 Annual Regulation 33 Board Meeting to approve the annual Within 60 days of the end of audited Standalone and Consolidated financial year Friday, 30 May, 2025 financials along with declaration of modified / unmodified opinion of the Auditor A.16 On or Before Annual Regulation 30 (6) Outcome of Board Meeting - Disclosure within 30 minutes of the Please refer to of Financials Statements (PDF and XBRL) end of the Board Meeting or Friday, 30 May, Note No. 5 within 3 hours of Board 2025 Meeting where Board Meeting ended after trading hours but more than three hours before the beginning of the normal trading hours of the next trading day

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Serial No.	Period	Regulation	Compliance/Disclosures/Report	Timeline	Due Date	Remarks if any
A.17	Annual	Regulation 33 (3) (a)	Integrated Financial Results (IFR) along with Declaration of unmodified/modified opinion IFR	Within 60 days from the end of the quarter Within 90 days from the end of the quarter (For under IBC companies, in case Resolution plan is approved in the same quarter)	One or before Friday, 30 May, 2025	Please refer to Note No. 5
A.18	Half yearly	Regulation 23 (9)	Disclosures of related party transactions/ non-applicability disclosure	Discontinued		Please refer to Note No. 1
A.19	Annual	Regulation 26 (3)	Annual affirmations for compliance with code of conduct	At the 1st BM in every Financial Year	Friday, 30 May, 2025	-
A.20	Quarterly	Regulation 47	Newspaper Publication of Audited Financial Results or Quick Response Code (QR Code) to access the financials virtually	within 48 hours of Board Meeting	Monday, 2 June, 2025	Please refer to Note No. 6

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# Compliance Calendar for the Q1 of Financial Year 2025-26 (for the Quarter and Year ended 31st March 2025)

Serial No.	Period	Regulation	Compliance/Disclosures/Report	Timeline	Due Date	Remarks if any		
B.	MINISTRY OF CORPORATE AFFAIRS (MCA)							
B.1	Annual	Section 117	Form MGT-14 - Filing of resolutions with MCA regarding Board Report and Annual Accounts	30 days from the date of financial statements and Board Report approved by the Board of Directors	Monday, 30 June, 2025	-		
B.2	Quarterly	Section 173		Atleast 7 days before the Board Meeting	On or before Friday, 23 May, 2025	-		
B.3	Annual	Vide Gazette notification S.O. 5622(E) dated 02.11.2018	MSME Form 1 - Half-yearly return with the registrar in respect of outstanding payments to Micro or Small Enterprise.	Within 30 days from the end of the financial year.	On or before Wednesday, 30 April, 2025	-		
B.4	After every Board / Committe e meeting	Section 118	Minutes of the Board Meeting and Committee Meeting shall be entered in minutes book	within 30 days of the Board / Committee meeting	On or before Sunday, 29 June, 2025	-		
B.5	Annual	Rule 16A of the Companies (Acceptance of Deposits)Rules, 2014	Form DPT 3	yearly return for filing return of deposit or particulars of transaction not considered as deposit or both	On or Before Monday, 30 June, 2025	-		

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B.6	Half Yearly	Companies (Prospectus and Allotment of Securities) Rules, 2014.	Form PAS 6 Reconciliation of Share Capital Audit Report a half-yearly basis) which is used for reconciliation of the share capital audit report on the half –year basis.	Within 60days from the end of each of each year.	On or before 30 <sup>th</sup> May
B.7	Annual	Section 184(1)	Form MBP-1 - Disclosure of Interest and other Directorships by Directors	On or before the date of first Board Meeting	Tuesday, 1 April, - 2025
B.8	Annual	Section 149	Disclosure of Independence by Independent Directors	On or before the date of first Board Meeting	Tuesday, 1 April, - 2025
B.9	Annual	Section 35 of LLP Act 2008	Annual Return of Limited Liability Partnership	Within 60 days from the End of the Financial Year	On or Before Friday 30 May 2025

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#### Notes:

- 1. In terms of SEBI Circular SEBI/HO/CFD/CFD-PoD-2/CIR/P/2024/185 dated December 31 2024 read with NSE and BSE Circulars dated 2<sup>nd</sup> January 2025 and 13<sup>th</sup> January 2025, the following Quarterly/ Half Yearly/ Annual Filling is to be done in the following manner:
  - a. Quarterly Investor Grievance Report under Reg 13(1) and Corporate Governance Report under Regulation 27(2)(a) in XBRL as well as under Integrated Corporate Governance Report
  - b. Half yearly RPT statement under Reg 23(9) Integrated with Integrated Financial Results
  - c. Quarterly Statement of Deviation and Variation under Reg 32(1) Integrated with Integrated Financial Results
  - d. Quarterly disclosure of outstanding default on loans / debt securities under Reg 30 Integrated with Integrated Financial Results
  - e. Statement of Impact of Audit Qualification under Regulation 33(3)(d) Integrated with Integrated Financial Results
- 2. The manual filing of the following disclosure is discontinued and integrated in System Driven Disclosure by Stock Exchanges (Considering emails from depositories and expert committee recommendations it is considered that the requisite disclosures will be filed through System Driven Disclosure):
  - a. Shareholding Pattern under Reg 31
  - b. New rating(s) or revision in ratings under Reg 30 (6)
- 3. The following yearly disclosure/certificates have been discontinued:
  - a. PCS certificate under Reg 7(3) of SEBI LODR
  - b. PCS certificate under Reg 40(9) of SEBI LODR
- 4. The following disclosures fall under the Single Filing System, meaning that companies are required to upload a particular disclosure on only one stock exchange, and it will be automatically disseminated to the other stock exchanges:
  - a. Integrated Corporate Governance Report and Corporate Governance Report under Regulation 27(2)
  - b. Statement of Investor Complaints under Regulation 13(3)
  - c. Reconciliation of Share Capital Audit Report under Regulation 76 of the DP Regulations
- 5. The outcome of Board Meeting, wherein audited financials and declaration of unmodified/modified opinion of the statutory auditor was approved, shall be given as per the following timeline:

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- a. Within 30 minutes: If the board meeting closes during the trading hours or not more than 3 hours before the opening of next trading day.
- b. Within 3 hours: if the board meeting ends after normal trading hours but at least three hours before the start of the next trading day's normal hours.
- 6. The Listed Entity has below two options for publication of financials in newspaper:
  - a. Publish completed financials as it used to do before the Amendment or
  - b. Publish a QR Code and the details of the webpage where complete financial results along with the adverse opinion of the Auditor are accessible
- 7. In terms of SEBI Circular on Revised Framework for fund raising by Large Corporate Entity vide circular SEBI/HO/DDHS/DDHSRACPOD1/P/CIR/2023/172 dated 19<sup>th</sup> October, 2023, there are no disclosure requirements provided under the revised LC Framework. The Circular requires Stock exchanges to identify the listed entities as LCs.

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